

TRIPURA GAZETTE



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PART--I-- Orders and Notifications by the Government of Tripura,
The High Court, Government Treasury etc.

**GOVERNMENT OF TRIPURA
FOOD, CIVIL SUPPLIES AND CONSUMER AFFAIRS DEPARTMENT
(LEGAL METROLOGY ORGANIZATION)**

No.F.6(9)/LM/2020/1715

Dated, Agartala, the 6th November, 2020.

NOTIFICATION

As a reform measure under the Ease of Doing Business initiative, it has been prescribed by the Department for Promotion of Industry and Internal Trade (DPIIT), Government of India to notify / publish information about fees, procedure, guideline and comprehensive list of documents required to be submitted by the applicants for obtaining Registration / Licenses under the Legal Metrology Act, 2009 on the Department's website.


2. Meanwhile, provision has been made on the SWAAGAT Portal (URL: swagaat.tripura.gov.in) for online submission and processing of application for the following Registration and License issued under the Legal Metrology Act, 2009 :-

- i) Registration of packer of pre - packed commodities.
- ii) License to manufacture weight or measure.

3. Now, in order to implement the relevant reform point prescribed by the DPIIT, fees, procedure etc. and comprehensive lists of documents required to be submitted by the applicants of the aforesaid services is hereby published as in **Annexure A** and **Annexure B** to this notification.

4. The procedure prescribed by this notification shall be followed for issuing aforesaid Registration / License under the Legal Metrology Act, 2009 and no document beyond those specified by this notification shall be insisted for in this connection.

5. This is issued with the approval of the Government vide U.O. No.120/Min/FCS&CA/2020 dt.06/11/2020.


(Tapan Kr. Das, TCS, SSG)
Additional Secretary to the
Government of Tripura

ANNEXURE - A

Registration of packer

Type :- Pre-operational approval (CFO)

- (1) Name of the Organization :- Legal Metrology
- (2) Name of the service :- Registration of Packer of pre-packed commodities.
- (3) Provision of Act / Rules applicable :- Rule 27 of the Legal Metrology (Packaged Commodities) Rules, 2011
- (4) **Scale of fee :-** Rs.500/-
- (5) **Procedure to be followed (for online processing)**
- Submitting application through SWAAGAT portal (URL : swaagat.tripura.gov.in).
 - Uploading required documents.
 - Scrutiny of application and documents by the concerned Inspector.
 - Intimation of deficiencies, if any, to the applicant for removal of the same.
 - Inspection of the premises.
 - Uploading of reports / recommendation of the Inspector for final decision to be taken by the Registering Authority (Controller, Legal Metrology).
 - Review by the Registering Authority (Controller, Legal Metrology) and issue of signed Registration Certificate in the eligible cases to be viewed / downloaded by the applicant using his log in.
- (6) **Documents to be furnished with the application :-**
- (i) Document pertaining to possession of land / premises of business
 - (ii) NOC from the owner of the land / building if taken on rental basis or lease
 - (iii) Proof of nationality
 - (iv) Registration with concerned authorities in case of companies/co-operative societies/SHGs
 - (v) Memorandum of Articles in case of companies / partnership deed in case of partnership firms
 - (vi) Site plan (self signed hand sketch showing location of the unit)
- (7) **Timeline for delivery of licence :-**
- 21 working days from the date of application.

ANNEXURE - B

Licence for manufacturing weight or measure

Type :- Pre-operational approval (CFO)

- (1) Name of the Organization :- Legal Metrology
- (2) Name of the service :- Licensing of manufacturers of weight or measure
- (3) Provision of Act / Rules applicable :-Rule11 of the Tripura Legal Metrology (Enforcement) Rules, 2011, read with Section 23 of the Legal Metrology Act, 2009.
- (4) **Scale of fee :-** (a) For new license – Rs.500/-
(b) For renewal - Rs.500/-
- (5) **Procedure to be followed for new licence (for online processing)**
 - Submitting application through SWAAGAT portal (URL : swaagat.tripura.gov.in)
 - Uploading required documents.
 - Scrutiny of application and documents by the concerned Inspector.
 - Intimation of deficiencies, if any, to the applicant for removal of the same.
 - Inspection of the premises.
 - Uploading of reports / recommendation of the Inspector for final decision to be taken by the Licensing Authority (Controller, Legal Metrology).
 - Review by the Licencing Authority (Controller, Legal Metrology) and issue of signed license in the eligible cases to be viewed / downloaded by the applicant using his log in.
- (6) **Documents to be furnished with the application for new licence :-**
 - (i) Proof of legal title of the premises (copy of the sale deed/lease deed/allotment letter/ property tax receipt)
 - (ii) Rent receipt / NOC from the owner of the land
 - (iii) Proof of nationality
 - (iv) Memorandum of articles in case of Private Limited Company and Limited Company
 - (v) Model Approval Certificate
 - (vi) List of testing equipment
 - (vii) Copy of the literature of the items to be manufactured
 - (viii) Site plan (self signed hand sketch showing location of the unit)
- (7) **Procedure for renewal of licence**

There shall be provision for **Auto-renewal** of the licence.

 - The licensee shall have to make online payment of prescribed renewal fee through SWAAGAT Portal within the timeline specified under The Tripura Legal Metrology (Enforcement) Rules, 2011.
 - On payment of prescribed fee within the specified timeline the license shall be auto-renewed by the system.
 - However, the licensee shall maintain records / registers of weight or measure manufactured and marketed as required under the Rules and submit annual return to the Controller, Legal Metrology in this regard.
 - The licensee shall inform the Licensing Authority with supporting documents in respect of any change in address of the manufacturing unit, constitution of firm, new model approval obtained etc during currency of the license.
- (8) **Timeline for delivery of license :-**

21 working days from the date of application.